

Contribution Form



Name: _____

Employee ID: _____

Department: _____

1% Contribution per paycheck*: _____

Contribution Type: Per paycheck (24x) One-time deduction Cash

Attach Cash, Check or Money Order (M.O.) Check/M.O. made out to agency Check/M.O. made out to CMC

Agency Code	Agency Name	Amount
2204	Assist the Officer	\$ <input style="width: 80px;" type="text"/>
<input style="width: 80px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	\$ <input style="width: 80px;" type="text"/>
<input style="width: 80px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	\$ <input style="width: 80px;" type="text"/>
<input style="width: 80px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	\$ <input style="width: 80px;" type="text"/>
<input style="width: 80px;" type="text"/>	<input style="width: 95%; height: 20px;" type="text"/>	\$ <input style="width: 80px;" type="text"/>

Total Per paycheck One time deduction Cash Check / M.O. \$

Per paycheck total for 2022 (multiply by 24) \$

I would like to be an Above & Beyond Club contributor by giving 1% or more of my pay Yes No

I would like an acknowledgement from the agency that may be used as a tax receipt Yes No

If yes, please provide an e-mail address: @

Employee Signature: _____ Date: _____

By signing this form, I acknowledge I have read and understand the policies and procedures as stated in the CMC Tribute.



***How to calculate my 1%** In this example, the employee would donate \$10.83 from each paycheck to be in the Above & Beyond Club.

Biweekly Total Gross Pay = _____	Example Biweekly Total Gross Pay <u>\$ 1,000</u>
multiply by 26 = _____	multiply by 26 = <u>\$ 26,000</u>
divide by 24 = _____	divide by 24 = <u>\$ 1,083.33</u>
divide by 100 = _____	divide by 100 = <u>\$ 10.83</u>

The CMC administration fee is 4 percent.
Make a copy of this form for your records.